

NOSBONSING ANGLERS and HUNTERS Incorporated
CONSTITUTION & BYLAWS

CONSTITUTION

Revised March 2022

Nosbonsing Anglers & Hunters is Incorporated under the authority of the Corporations Information Act number 001663931.

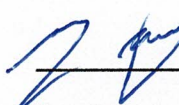
To achieve the goals and objectives of the Nosbonsing Anglers & Hunters Inc., it's members agree to adhere to the following principals;

All members of Nosbonsing Anglers & Hunters will comply with the By-Laws and objectives established by the Board of Directors and Members of Nosbonsing Anglers & Hunters Inc.;


- a. To promote an interest in angling and hunting generally.
- b. To promote an interest in and assist in the study of wildlife generally.
- c. To promote an interest in and assist in the conservation, restocking and replacing of fish and game resources.
- d. To promote reforestation and other methods to prevent soil erosion.
- e. To promote the proper use of firearms.
- f. To conduct educational and safety programs concerning hunting, fishing, and trapping within the Club and at schools.
- g. To promote good sportsmanship.
- h. To endeavor to create and enhance an image of the Club as an essential community member and service.
- i. To accept donations, gifts, legacies and bequests.

And further it is hereby declared that the Corporation shall be carried on without the purpose of gain for its members and any profits or other accretions to the Corporation shall be used in promoting its objectives.

In the event of dissolution of Nosbonsing Anglers & Hunters Incorporated, any assets remaining after satisfaction of all liabilities against the organization shall be turned over to the Ontario Federation of Anglers & Hunters, or a non profit organization or organizations as determined by the Board of Directors prior to the final dissolution.



President Date
27/Apr/22
Wilfried Weiskopf



Vice President Date
04/27/22
TOM McDOWELL

BY_LAWS

The By-Laws of the Club shall be for the purpose of aiding or directing the manner of carrying out the functions and purposes of the Club as defined in the following items.

The By-Laws may be added to, amended or annulled by a majority vote of the Board of Directors and approved by a majority vote at a general meeting of the Club with 30 days notice.

Item 1: OFFICERS

- a. The officers of the Club shall consist of a President, Immediate Past President, Vice President, Secretary and Treasurer.
- b. No person shall be eligible for the office of President unless they have been a member of the executive for the two previous years.
- c. There shall be 9 elected directors plus one alternate.
- d. Notice of the Annual General Meeting shall be given at least thirty (30) days prior to the meeting by the Secretary, to paid up members in good standing according to the membership list.
- e. Only members in good standing are eligible for election to the Board of Directors, the alternate will be the next highest placed member running for election at the Annual General Meeting.
- f. All directors with a two year term served on the Board of Directors shall resign on the eve of the Annual General Meeting (March Meeting) and all members with less than 2 years remain on the Board of Directors for one more year. Past directors of the board may run for office again if they so desire. A director may be removed from office if he/she fails to attend three Directors Meetings within a one year period without prior approval of the board.

Item 2: DUTIES OF OFFICERS

- a. **President:** The President shall be the Chief Executive Officer. He/she will, when present, preside at all regular meetings of the club or Board of Directors. He/she shall direct the affairs of the club, cast the deciding vote in case of a tie, and be an ex-officio member of ALL committees and perform such duties as are incidental to this office.
- b. **Immediate Past President:** shall act in an advisory capacity to the Board of Directors.
- c. **Vice-President:** shall assist the president in his/her duties during his/her absence. He/she shall also be responsible for work with the membership committee.
- d. **Secretary:** shall perform all duties prescribed by the Board of Directors, keep a complete and full record of all meetings of the Club and Board of Directors, keep an updated record of the membership, keep the President informed of all matters pertaining to the Club which require immediate attention and perform such other duties as are incidental to his/her office. He/she shall preserve all records in proper books furnished by the club and keep such records as property of the Club. Such books

and records shall be handed over to their successor in office within seven days. At the discretion of the Board of Directors a recording secretary may be appointed to assist the Secretary, this being with the approval of the membership, and without remuneration. A recording secretary shall have no vote on the Board of Directors.

- e. **Treasurer:** shall supervise all monies received, deposited or invested as directed by the Board of Directors. He/she shall keep an accurate record of all receipts and disbursements and shall present a full statement of the financial affairs of the Club at the first regular meeting of the Club following the close of the fiscal year, updates to the members at general meetings throughout the year, or to the Board of Directors at their request. Cheques shall require the signature of the treasure and the signature of either the President or Vice President. All Club funds including fund raising events shall be deposited in a Chartered Bank or Trust company. Monies in the before mentioned accounts must be considered and accounted for in the year end treasurer's report. All other funds from committees or members must be forwarded to the treasurer before year end.

Item 3: Powers and Duties of the Board of Directors

The Board of Directors shall direct the control and management of all properties of the Club, direct its other affairs, approve all accounts before payment. In addition to the powers and duties outlined in the Constitution and By-Laws, it shall decide all questions and control all matters that may arise and which may not be specifically provided for, but such decision or action must be consistent with and conform to the purposes of the Club. As well it will have the power to fill all vacancies in the Club that may occur between elections.

All members of the Board of Directors have a duty and an obligation in the conduct of the affairs of the Nosbonsing Anglers & Hunters to; act in good faith, not cause harm, not commit a conflict of interest, and not commit a breach of their fiduciary relationship to the Nosbonsing Anglers & Hunters. Further all Directors are to act lawfully, with integrity, and to perform their duties in a diligent manner to enhance the objectives of conservation and perpetuate the objectives of the Nosbonsing Anglers & Hunters.

Item 4: Auditors

An Auditor shall be appointed to audit the Club books/accounts/records every two years or when there is a change in the status of the Treasurer, such as resigning, change of role or positions. An Auditor shall not be an Executive or Director of the Club but may be a general member in good standing who is able to perform this function. The Auditor will give or send his report in a timely fashion. The incurring cost for this function shall be determined before hiring.

Item 5: Absence of President and Vice President

In the event of the absence of both the President and the Vice President from a meeting of the Club or a Board of Directors meeting the President may select any member of the Board of Directors to preside over and conduct the meeting, providing a quorum is present.

Item 6: Removal of Secretary or Treasurer

In case of the removal of the Secretary or the Treasurer or in their inability or unwillingness to function as such, the Secretary or Treasurer shall hand to the President all records and property of the Club intact, up-to-date and in good order.

Item 7: Committees

- a. The Board of Directors shall have the authority to set up standing committees for any purpose within the scope of the Constitution and By-Laws, and the President, after consulting with the Board of Directors shall name Chairpersons to head such committees.
- b. The Chairpersons of such committees shall appoint other members of his/her committee.
- c. Any outgoing committee correspondence shall be in the name of the Club, with the committee Chairperson's signature affixed thereto.
- d. Each committee Chairperson is required to have a written report prepared for the annual meeting.

Item 8: Business Year

The business year of the Club shall be from the first day of January to the thirty-first day of December of that year.

Item 9: Membership

- a. A member shall be defined as any person in good standing with a current paid-up membership in Nosbonsing Anglers & Hunters Inc.
- b. Membership fees for Single Adult and Family memberships shall be set by the Board of Directors annually in January and be approved by the General Membership.
- c. All monies for membership dues shall be turned over to the membership chairman, who will issue official receipts and membership cards. Such monies shall be transferred to the club treasurer on a monthly basis.
- d. Age definitions; Single voting memberships are open to all members Eighteen (18) and over. Under a Family membership a youth is covered by the Ontario Federation of Anglers and Hunters insurance policy to the age of Twenty-one (21). Non voting Junior memberships are open to all between the ages of five (5) and seventeen (17).

- e. The Board of Directors may suspend or expel any member with no refund of dues upon receiving satisfactory proof of such member having committed any act or sponsored any act contrary to the objectives of the club as defined in the Constitution & By-Laws of the club. The member will be given an opportunity to defend himself.

Item 10: Membership Lists

Club membership lists are not to be given to non members.

Item 11: Meetings

Shall be under Parliamentary Procedure

Regular membership meetings of the Club shall be held on the last Wednesday of each month, except in June, July, & December.

- a. Special meetings may be called by the President or any three (3) Directors or by the Secretary or Treasure upon the written request of ten (10) paid up members.
- b. Membership Meeting Agenda shall be as follows;
 - 1- Dinner.
 - 2- Call meeting to order.
 - 3- Stand for Conservation Pledge
 - 4- Roll call.
 - 5- Introduction of guests.
 - 6- Introduction of new members.
 - 7- Introduction of guest speaker.
 - 8- Adoption of minutes of past director's meeting and general meeting as circulated.
 - 9- Business arising from minutes.
 - 10-Adoption of the Treasure's report (financial statement) as circulated.
 - 11-Correspondence.
 - 12- Business from correspondence.
 - 13-Committee reports.
 - 14-Unfinished business.
 - 15-New business.
 - 16-Comments or suggestions from the floor.
 - 17-Evening draw.
 - 18-Final remarks by the chair.
 - 19-Motion to adjourn

Item 12: Meeting Etiquette

- a. When members wish to speak they must address the chair and be recognized by the chair before speaking.
- b. Replies or speaking to other members must be through the chair.

- c. Members shall speak clearly, without the use of profanity and conduct themselves in a professional and positive manner that reflects the values of the Club.

Item 13: Directors Meetings

- a. Board of Directors meetings may be called at any time by the President or when requested in writing by three (3) members of the Board of Directors, with proper notice.
- c. The Board of Directors shall meet at least three (3) times a year, at such time and place as may be decided from time to time.
- d. A notice giving the time, date and place of all Board of Director's meetings shall be delivered to each director at least seven (7) days prior to the meeting.
- e. The directors shall meet annually, in conjunction with the Annual General Meeting, to elect Officers, make appointments, and to handle all other necessary business.
- f. The business procedure of the Annual General Meeting shall be as follows;
 - 1- Presentation and adoption of the minutes of the previous general meeting.
 - 2- Dealing with any urgent business arising out of the minutes.
 - 3- Reading of correspondence.
 - 4- Unfinished business.
 - 5- New business if urgent.
 - 6- Treasurer's report.
 - 7- Reports of standing committees.
 - 8- Reports of special committees.
 - 9- The presidents report.
 - 10-The appointment by the President of an election officer, who will then assume the Chair, call for nominations and proceed with the election.

Item 14: Voting Procedure

- a. All voting, except elections, shall be by show of hands unless otherwise passed by motion for a specific reason. All matters shall be decided by a majority vote. During annual elections a member may vote by proxy as to his/her intention to run for office and if unable to attend for a valid reason. The proxy must be signed by the member and witnessed by a member in good standing.
- b. The election of Directors shall be by secret ballot, in all cases where there are more nominations than the number of candidates required to fill the positions in question.
- c. The newly elected Board of Directors shall take office at the beginning of the club year which begins after the Annual General Meeting.
- d. The Directors shall elect annually, from among their ranks, a President and a Vice-President immediately after the Annual General Meeting.

Item 15: Quorums

At any meeting of the Board of Directors five (5) members of the board shall constitute a quorum (the alternate would be considered a member). At any general membership meeting of the Club, fifteen (15) members in good standing shall constitute a quorum. No business of the Club shall be transacted unless a quorum is present.

Item 16: Club Rentals

The Club may be rented to members or non-members provided that a contract is signed prior to the rental. Rental rates shall be reviewed and set by the Board of Directors annually in January and approved by the General Membership.

Item 16: Press Releases

All press statements given to the media on behalf of the Club must be approved by the President or his delegate.

Item 17: The Ontario Federation of Anglers & Hunters Inc.

- a. The Club shall maintain membership in the Ontario Federation of Anglers & Hunters.
- b. Membership fees to the Federation are included in the Club annual dues.
- c. The Club shall endeavour to send delegates to all Zone D meetings.
- d. Delegates to the Zone D meetings shall be appointed by the Board of Directors.
- e. The appointed delegates shall have necessary expenses paid, including travel, meals, registration & lodging while attending Zone D meetings upon approval.

CONSERVATION PLEDGE

*I give my pledge, as a Canadian
To save and faithfully defend from
Waste, the natural resources of my
Country-it's soils, and minerals
It's air, water forests and wildlife.*